



# Guernsey Sailing Trust (GST LBG)

## Terms and Conditions

### **Privacy**

We the Guernsey Sailing Trust LBG recognise the need to ensure the safety and welfare of all our students taking part in our activities. In accordance with our child protection policy we will not arrange for photographs, video or other images of young people to be taken or published without the consent of the Parents/Guardians, however, we do like to make a record of the adventures. Any images or videos taken may be used for training or promotional purposes, individuals' names will not be included.

The information given to us by you will be used by us to process your registration and for attending to your safety and welfare whilst you are at GST LBG. It will be managed in accordance with our [Data Privacy Policy](#). Our full Data Privacy Policy can be found under the information menu.

### **Facilities at the Guernsey Sailing Trust, an RYA approved centre**

- Trained Instructors
- Buoyancy aids and weatherproof clothing
- For courses based at the Guernsey Sailing Trust – use of Guernsey Yacht Club changing and shower rooms (which must be kept clean and tidy).
- We cannot be held liable for any valuables left at the Trust; we do have a valuables box which is kept in the office if you should wish us to look after small items

### **Bookings and payment**

In order to secure a place on the course of your choice we will need to have a completed booking form and full payment. Payment can be made by cash, card, bank transfer or cheque made payable to The Guernsey Sailing Trust LBG.

## **Cancellations**

By Clients: Should you cancel up to 8 weeks prior to the first day of the course you will lose 10% of the course fee, after this there will be no refund. The Guernsey Sailing Trust (GST LBG) reserves the right to waive the cancellation policy and refund part or whole of the fee at their sole discretion.

By the GST LBG: Every effort will be made to see that the course you have booked will run, the Trust reserves the right to cancel a course should they consider the conditions unsuitable. The GST LBG reserves the right to cancel or re-schedule a course if numbers fail to reach the minimum required or other operational reasons. Where a course has been cancelled we will offer clients a full refund or an alternative course when applicable.

## **Future Contact**

In order to keep you current with information on new course dates and events that may be relevant to you and your sailing level, we may contact you. These emails will only be sent out a few times a year.

## **Risk Statement**

Sailing, powerboating and associated activities are, by their nature, unpredictable and therefore inherently involve an element of risk. By participating, you are aware of the inherent element of risk involved and you accept responsibility exposing the participant to such inherent risk whilst taking part. The participant will comply at all times with the instructions of the instructors and safety crew, particularly with regard to all aspects of safety.

During sailing courses, there may be times where related activities take place, such as swimming and raft building (wearing buoyancy aids at all times). Scheduled activities will always take place under supervision of our instructors. While it is not essential that students are strong swimmers, all participants must be sea water confident. The GST LBG will not be responsible for loss, damage or injury resulting from any activities outside of the scheduled activities and course times.

Risk Assessments can be found under [Policies](#).

## **Policies**

Our [Policies page](#) details; Risk Assessments, Health, Safety And Welfare Policy Statement, GST Code of Conduct, Staff E-Safety Code of Conduct, RYA Instructor Code of Conduct, GST Safeguarding Adults Policy and Guidelines, GST Safeguarding and Child Protection Guidelines, and Equity & Equality Policy.

## Complaints

If you have any concerns or questions about any aspect of the training please discuss them with the RYA Senior Instructor, Chief Instructor or Principal at the earliest opportunity and we will do everything we reasonably can to meet your needs. If you wish to make a formal complaint, please contact one of the following:

Principal & Safeguarding Officer: Sarah Creasey; [sarah@sailingtrust.org.gg](mailto:sarah@sailingtrust.org.gg)

Chief Instructor: Krzystow Damsell; [krzystow@sailingtrust.org.gg](mailto:krzystow@sailingtrust.org.gg)

Safeguarding Officer: Chris Taylor; [chris@sailingtrust.org.gg](mailto:chris@sailingtrust.org.gg)

## Agreement

By signing up for a course with the Guernsey Sailing Trust you agree to:

- You are indicating that you have read and fully understand these terms and agree to comply with them.
- I hereby agree with the expectations that are required to take part in this course, understanding the physical elements and proclaiming my ability to meet these requirements.
- If booking for a child (under 18 years old), you are declaring that you are the parent or guardian of the child named as participant, and as such you are giving your full permission for the child named as participant to take part in the training. You confirm that you have read through the relevant conditions as appropriate with them and that the child understands and agrees with them.
- You confirm that the particulars given on the booking forms are correct and complete in all respects.
- You are making a declaration that to the best of your knowledge, the named participant is fit to participate in the course. If you have any concerns or if anything changes, you must raise them with the Principal or Chief Instructor in advance of the activity.